PSY 1903 Directed Research Learning Agreement

Students must complete this form with their faculty supervisor in order to obtain a permission number to register for PSY 1903 credit.

Directions:
1. Complete this Learning Agreement in collaboration with your faculty supervisor and obtain their signature (not lab manager).
2. Email the completed agreement **with a copy of your current transcript** (unofficial) to psyadvis@pitt.edu to obtain a permission number.
3. Enroll in PSY 1903 through your Student Center via the my.pitt.edu portal. You must register for this course in order to receive credit.

Student Information

Student name: _____ PeopleSoft number: _____ Pitt email: _____

Faculty/Research Lab Information

Lab PI (Principal Investigator): _____ Email: _____

Research project: _____

Additional Supervisors (if applicable):

If a graduate student, post-doc, or faculty member who is not the PI will also be involved in student supervision, please complete this section.

Additional supervisor name: _____ Email: _____

Credit information:

Term (i.e., Fall 2022): _____

Number of Credits (1-3): _____ (1 credit=55 hours/2 credits=85 hours/3 credits=120 hours)

Have you registered with this faculty supervisor before? _____ If yes, which term? _____
*A student may register for a maximum of 3 credits in any one term. A maximum of 9 credits may be earned on any one project.

Student Responsibilities (the criteria, in part, upon which the student will be evaluated):

Please check all tasks that the student will be performing during his/her PSY 1903 experience:

General
- ☐ Conduct background research
- ☐ Literature review
- ☐ Required readings
- ☐ Assist in study design

Lab meetings
- ☐ Attend
- ☐ Present
- ☐ Other (please specify): _____

Data collection
- ☐ Recruit/contact study participants
- ☐ Observe, participate, or assist

Data analysis
- ☐ Data entry
- ☐ Transcribe
- ☐ Code
- ☐ Analyze

Intended academic component to be completed by the student: Choose **one** of the following options. See Canvas for deadlines.

1. Writing assignment
- ☐ **Research paper** involving an original intellectual contribution, such as a literature review and synthesis, project proposal, or empirical project undertaken by the student. This paper need not be of publishable quality but should reflect some independent work and thought. *Documentation*: The paper.
- ☐ **Contribution to conference presentation or proposal**. *Documentation*: Any products (e.g., slides, text-based documents) from the conference presentation or proposal, AND a narrative describing the student's contribution.
- ☐ **Manuscript submission or contribution under PSY 1903 faculty member's supervision.** *Documentation*: The manuscript AND a narrative describing the student's contribution.

2. Poster presentation *Documentation:* The poster AND a narrative describing the student's contribution if the student is not the sole author.
- ☐ **Psychology Department Student Research Poster Session** (spring term only).
- ☐ **LRDC Research Community**.
- ☐ **University Honors College Poster Session**
- ☐ **Professional conference**

3. Oral Presentation
- ☐ **Lab meeting** presentation requiring an original intellectual contribution, such as a literature review and synthesis, project proposal, or empirical project undertaken by the student. Presenting a summary of one paper to a journal club does not satisfy this requirement. *Documentation*: Slides or text-based documents from the presentation AND a narrative describing the student's preparation, presentation (e.g., script), and a summary of any discussion they facilitated.

  Contribution to conference presentation or proposal. Documentation: Any products (e.g., slides, text-based documents) from the conference presentation or proposal, AND narrative describing the student's contribution.

Supervision:

Describe what supervision involves (e.g. individual meeting, lab meetings, training etc.):

Type: _____

Frequency:

        weekly
        bi-weekly
        monthly
        other:_____

IRB and clearance section:

Please note: Undergraduate Student Researchers need to complete the IRB Undergraduate Student Researcher modules through CITI (www.citi.pitt.edu) AND any applicable clearances prior to the start of participation in the lab/research project.

IRB Student Research modules:

        Completed   Pending

Clearances (if applicable):

    Obtained   Not applicable

      Pending (if necessary, student must obtain these prior to the start of participation in lab/research project)

Pre-requisites

By signing this learning agreement, the student verifies the department requirements for PSY 1903 (<u>minimum</u> overall GPA of 3.0, 12 completed credits of psychology (including current term), and completion of STAT 0200, 1000 or 1100 *and* either PSY 0035 Research Methods **or** PSY 0036 Research Methods Lecture **and** PSY 0037 Research Methods Lab) have been met**.** PSY 0037 may be waived as a pre-requisite by the Faculty Research Supervosor **if the student is enrolled in 0037 concurrently with 1903**. The overall GPA requirement of 3.0 may also be waived if the student's GPA in Psychology courses is at least 3.00.

PSY 0037 pre-requisite waiver. *Faculty Research Supervisor:*

    PSY 0037 (Research Methods Lab) provides students with their first exposure to searching scientific databases, reading primary literature, using APA style, learning basic research ethics, and collecting and analyzing data. Please describe below why these skills are not needed for the student's research experience in your lab, or explain how you will compensate for them.

GPA waiver waiver. *Faculty Research Supervisor:*

    Please explain why you believe the student is ready for this research opportunity despite not reaching the required overall GPA.

Student and Supervisor Signatures

Student: Initial each item and sign below

        Complete the IRB Undergraduate Student Researcher modules and have obtained or will obtain the necessary clearances (if applicable) prior to my participation in the lab

        Fulfill the research hours and duties listed above.

        Submit a mid-term and end-of-term evaluation to Canvas by the published semester deadlines.

        Complete an academic component agreed upon with the faculty supervisor.

My signature indicates that I agree to fulfill the research hours and duties listed above:

_____   _____
Student Signature   Type name if not able to sign

Faculty Research Supervisor: By signing below, I agree to **1)** ensure student completes the IRB Undergraduate Student Researcher modules and have obtained or will obtain the necessary clearances (if applicable) prior to the start of participation in my lab, **2)** provide direction/feedback to this student over the course of term, **3)** monitor the student's hours **4)** provide guidance to the student regarding completion of the academic component, and **5)** evaluate the student's academic component and submit a grade recommendation to the Psychology Advising Office by the requested end-of-semester deadline.

_____
Faculty Supervisor Signature (Must be signed by the faculty supervisor responsible for the lab.)

_____
Additional Supervisor Signature *(if relevant)*

Registration Authorization (Advising Office use only):

_____   _____   _____   _____
Authorized Signature   Date   Class Number   Permission Number